

Project work plan

Leeds Sustainable Design and Construction SPDs

| w/e | July | | August | | | | | September | | | | October | | | | November | | | |
|--|-------|-------|--------|-------|-------|-------|-------|-----------|-------|-------|-------|---------|-------|-------|-------|----------|-------|-------|-------|
| Task/deliverable | 21/07 | 28/07 | 04/08 | 11/08 | 16/08 | 25/08 | 01/09 | 08/09 | 15/09 | 22/09 | 29/09 | 06/10 | 13/10 | 20/10 | 27/10 | 03/11 | 10/11 | 17/11 | 24/11 |
| Inception meeting | | | | | | | | | | | | | | | | | | | |
| Formulate issues | | | | | | | | | | | | | | | | | | | |
| Formulate current standards | | | | | | | | | | | | | | | | | | | |
| Formulate future standards | | | | | | | | | | | | | | | | | | | |
| DELIVERABLE: issues and standards for final agreement | | | | | | | | | | | | | | | | | | | |
| Workshop – wider Leeds Council attendance and developer attendance | | | | | | | | | | | | | | | | | | | |
| Preparing Guidance SPD | | | | | | | | | | | | | | | | | | | |
| DELIVERABLE: Draft Guidance SPD | | | | | | | | | | | | | | | | | | | |
| Third meeting/Scrutiny Board | | | | | | | | | | | | | | | | | | | |
| Preparing minor advisory note | | | | | | | | | | | | | | | | | | | |
| Preparing Assessment SPD | | | | | | | | | | | | | | | | | | | |
| DELIVERABLE: Draft minor and assessment documents | | | | | | | | | | | | | | | | | | | |
| Fourth meeting | | | | | | | | | | | | | | | | | | | |
| Final drafting | | | | | | | | | | | | | | | | | | | |
| FINAL DELIVERABLE: three documents | | | | | | | | | | | | | | | | | | | |